

# **BUDGET AND PERFORMANCE PANEL**

## **Work Programme Report**

**2<sup>nd</sup> July 2019**

### **Report of the Director of Corporate Services**

#### **PURPOSE OF REPORT**

To consider the Work Programme report.

**This report is public.**

#### **RECOMMENDATIONS**

- (1) **That the Panel considers its Work Programme set out at Appendix A and the referral recommended by the Overview and Scrutiny Committee, as set out within the report.**

##### **1.0 Introduction**

- 1.1 The Budget and Performance Panel is responsible for setting its own annual Work Programme within the terms of reference, as set out in the Council's Constitution.

##### **2.0 Report**

- 2.1 Members of the Panel are entitled to give notice to the Chief Executive that they wish an item relevant to the Terms of Reference of the Committee to be included on the agenda for the first available meeting and the meeting will determine whether the issue should be included in its Work Programme based on its relevance as compared to the priorities as set out in the Scrutiny Work Programme.
- 2.2 The Panel has a number of items that are reported on a quarterly basis. These are financial monitoring, corporate performance monitoring and key performance measures.
- 2.3 An annual stakeholder meeting, arranged as part of the budget consultation process, is held in January each year. Other organisations are invited to attend to present their budget proposals. The stakeholder meeting is held in Morecambe Town Hall in order to facilitate this meeting. Also considered on an annual basis is the Treasury Management Strategy.
- 2.4 Cabinet Members are invited to attend meetings to answer questions from the Panel.
- 2.5 These items, referred to in above have been included in the Work Programme attached as an Appendix to this report.
- 2.6 The Overview and Scrutiny Committee is also currently considering its Work Programme. Any items referred from the Committee to the Panel will be submitted and considered as part of the Work Programme report.

### 3.0 Referral from Overview and Scrutiny Committee

- 3.1 At its meeting, held on 20<sup>th</sup> February 2019, the Committee considered a report of the Director of Economic Growth and Regeneration. The report detailed the current grant use for city centre arts provision.

It was reported that the City Council supported arts and culture in the district in various ways in recent years playing a strong role in terms of support, development, investment, promotion and delivery. As part of this, investments had been made to support the activities of a number of arts organisations and, until more recently, small arts grants.

It was noted that the City Council's currently invested in The Dukes, Litfest, More Music, and Ludus Dance. Full Council had also approved a policy to assist the Musicians' Cooperative in Lancaster.

The Committee was advised that the role of the Section 151 Officer was to ensure that the funding the City Council provided was spent on arts provision and could not be used for any other purpose. Further, the Section 151 Officer needed to be satisfied that the organisations were viable for that period. It was reported that monitoring was undertaken on a quarterly basis. The Committee discussed the current provision and the Service Level Agreements that were in place with the organisations and how these were reviewed. After considering this issue, the Committee recommended this Panel to:

- **To consider a strategic review of arts spend and Service Level Agreements for the management and governance of grants to support arts provision in the district. Documentation to be provided to include the accounts of organisations when available.**
- **To receive and consider the end of year activity report forms on at least an annual basis.**

The Panel is asked to consider adding this item to its Work Programme.

<b>SECTION 151 OFFICER'S COMMENTS</b>	
The Section 151 Officer has been consulted and has no further comments.	
<b>MONITORING OFFICER'S COMMENTS</b>	
The Monitoring Officer has been consulted and has no further comments.	
<b>BACKGROUND PAPERS</b>	<b>Contact Officer:</b> Stephen Metcalfe <b>Telephone:</b> 01524 582073 <b>E-mail:</b> sjmetcalfe@lancaster.gov.uk
None.	